

# CASE MIX DATA COLLECTION

## BEHAVIORAL HEALTH INPATIENT DATA (BHID)

September 20, 2018

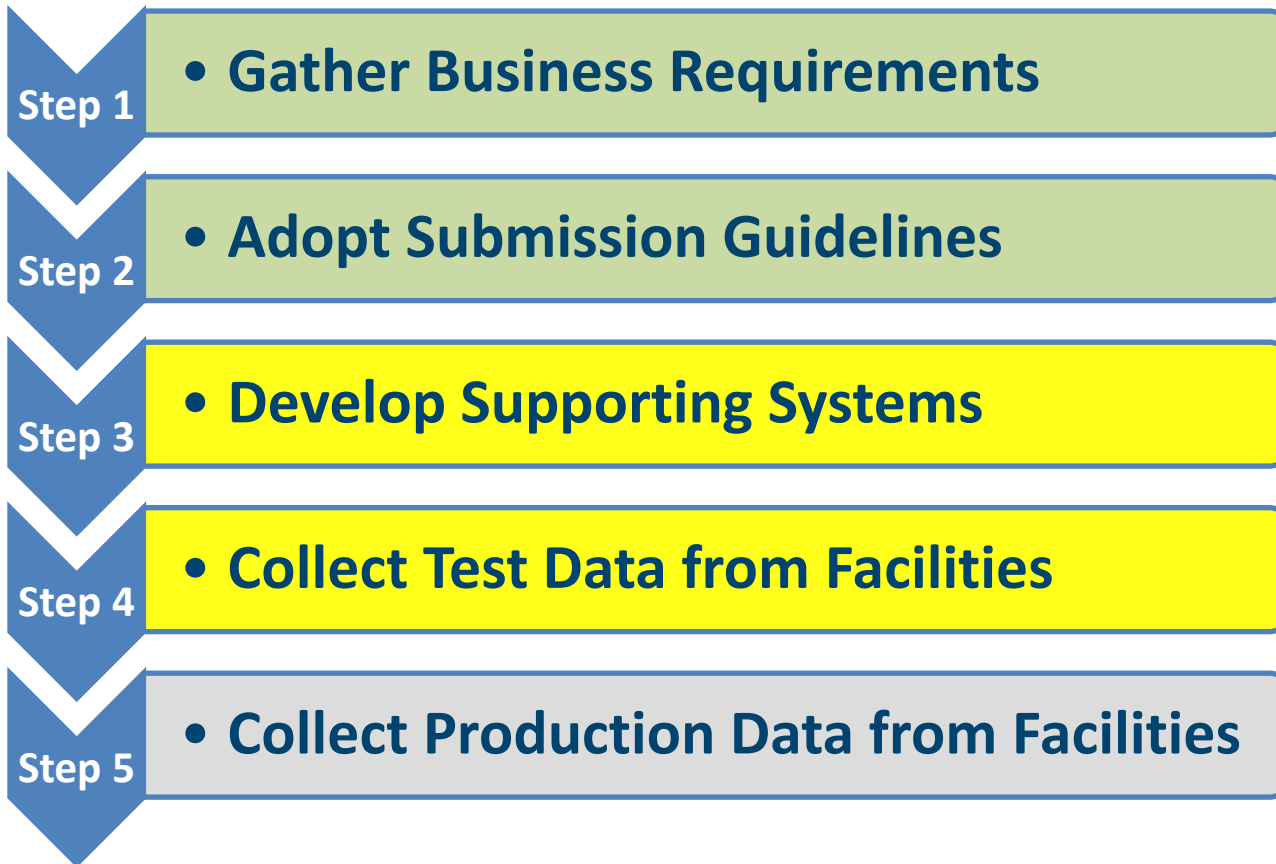


center  
for health  
information  
and analysis

## *Webinar Agenda*

- Introductions
  - Project Status: **Milestones**
  - Tools: **System Access**
  - Submission Guide: **Business Rule Updates**
  - Session Wrap-Up
-

## *Project Status:* CHIA High-Level Project Steps



## **Project Status: Project Milestones**

<b>Provider Test Environment</b>	<b>Target Date</b>
<b>Submit Quarterly File Test Data</b>	<b>October 31, 2018</b>
<b>Provider Production Schedule by Reporting Period</b>	<b>Due Dates</b>
<b>FY18 (Quarterly Files: October 1, 2017 - September 30, 2018)</b>	<b>TBD</b>
<b>FY19 Quarter 1 (October 1, 2018-December 31, 2018)</b>	<b>March 15, 2019</b>
<b>FY19 Quarter 2 (January 1, 2019 – March 31, 2019)</b>	<b>June 17, 2019</b>
<b>FY19 Quarter 3 (April 1, 2019 – June 30, 2019)</b>	<b>September 16, 2019</b>
<b>FY19 Quarter 4 (July 1, 2019 – September 30, 2019)</b>	<b>December 16, 2019</b>

## ***Testing Notes:***

- **Before October 31:** Access to **FileSecure** and **CHIA Submissions** (End of Sept-October)
  - **FileSecure** testing can help identify issues with 250 record length issues
  - File uploads will be possible through **CHIA Submissions**
  - CHIA Compliance team will support Error Detail Reporting (via **Interchange** secure **encrypted** email)
- **After October 31:** CHIA will work with each Provider to test edits at a Record Type level. (e.g. edit focus will be specific to Record Type 20 fields first, then 25 etc...)
  - CHIA will attempt to manage and communicate edit updates (either found by Provider, or by CHIA, based on submitted data)

# System Access: Request Forms

MA APCD
Case Mix Data
Hospital and Other Provider Data
Information for Data Submitters
Public Records Request

[CHIA Data](#) » [Information for Data Submitters](#) » [Behavioral Health Facilities Case Mix Data](#)

## Behavioral Health Facilities Case Mix Data

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**Overview**

CHIA collects Behavioral Health facility data, from participating providers, on patient demographics, diagnoses and procedures, physicians, and charges for each inpatient discharge in Massachusetts. Facilities submit data in accordance with the requirements of the Behavioral Health Inpatient Data Submission Specification Manual, which sets forth the file format, record specifications, data elements, definitions, code tables, and edit specifications. A link to their location is found in the blue box on the right side of this page. Facilities will submit data on a quarterly basis, following a standard hospital fiscal year schedule (October 1 – September 30).

**Filing Application**

Behavioral Health facilities will submit their Case Mix data through [CHIA Submissions](#), CHIA's web-based transaction service.

- New *facilities* will register with CHIA by setting up Business Partner Security Agreement Form.
- New users, who submit files on behalf of their hospital or facility, will complete and submit the CHIA User Interface Agreement.

Completed forms may be submitted to [chia.data@state.ma.us](mailto:chia.data@state.ma.us). For more information about CHIA's interfaces (e.g. INET, CHIA Submissions), please see [INET and CHIA Submissions Questions & Answers](#).

CHIA occasionally hosts Case Mix Technical Assistance Group (TAG) webinars where hospitals or facilities may ask questions about their Provider data submissions. On the right of this page, you can find information on how to participate in future webinars and view presentation materials from more recent TAG sessions.

**Questions**

Please call (617) 701-8100 or email [Kevin Walsh](#) or [Kathy Hines](#) regarding either Case Mix Hospital or Behavioral Health Facility submissions.

**REPORT RESOURCES**

- Behavioral Health Submission Guidelines (PDF) | Word
- Payer Codes (Excel)
- CHIA Regulation and Admin. Bulletins
- Technical Assistance Group (TAG) Presentations and Contact Information

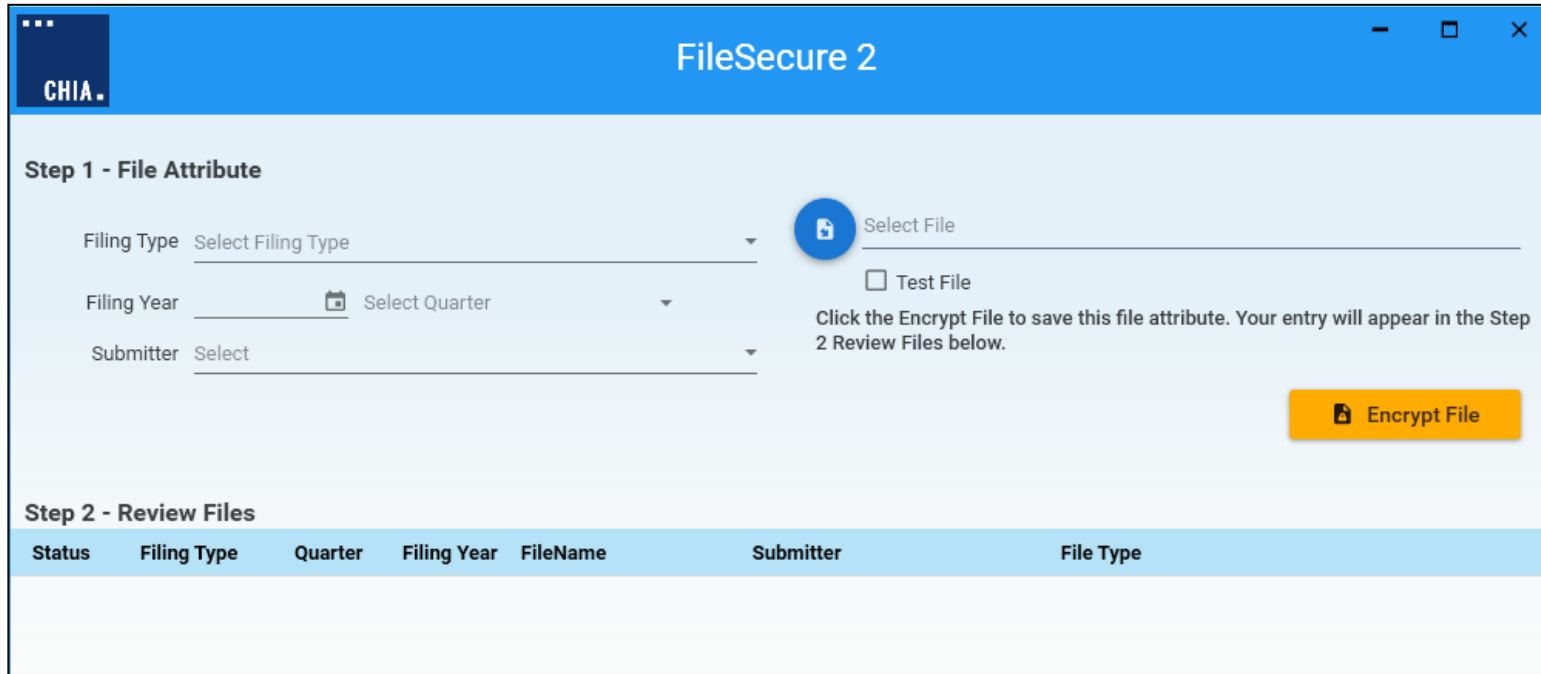
**SUBMISSION DEADLINES**

Quarter Begin & End Dates	Due Date	FY18 Adjustment
Oct. 1st - Dec. 31st	March 16th	June 14th
Jan. 1st - March 31st	June 14th	June 14th
April 1st - June 30th	Sept. 13th	Sept. 13th
July 1st - Sept. 30th	Dec. 14th	Dec. 14th

<http://www.chiamass.gov/behavioral-health-facilities-case-mix-data/>

# File Submission Tools: File Secure

## Submission File Encryption/Hashing



The screenshot shows the FileSecure 2 application window. The title bar is blue with the CHIA logo on the left and window controls on the right. The main content area is divided into two sections: Step 1 - File Attribute and Step 2 - Review Files.

**Step 1 - File Attribute**

Filing Type: Select Filing Type (dropdown menu)

Filing Year: [text input] Select Quarter (calendar icon, dropdown menu)

Submitter: Select (dropdown menu)

Select File (blue button with file icon)

Test File

Click the Encrypt File to save this file attribute. Your entry will appear in the Step 2 Review Files below.

Encrypt File (yellow button with file icon)

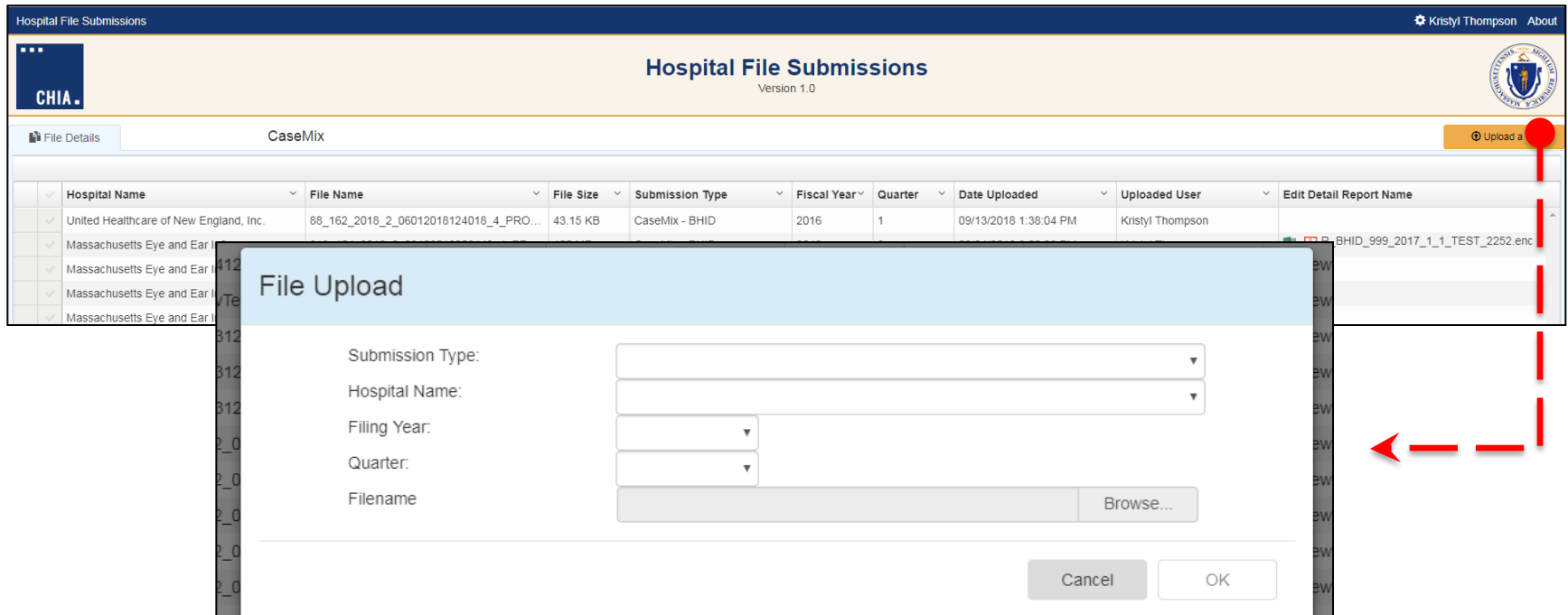
**Step 2 - Review Files**

Status	Filing Type	Quarter	Filing Year	FileName	Submitter	File Type

**Update:** Address information was previously reported among hashed data elements within the File Secure application. CHIA will encrypt the data in File Secure, and hash the data when received at CHIA for analytical use and storage. This allows CHIA to utilize address standardization rules prior to hashing. (e.g. – “St.” and “street” entries dramatically impact hash algorithms.)

# File Submission Tools: CHIA Submissions

File Upload / Edit Detail Report Download / Tracking



Hospital File Submissions

Version 1.0

CaseMix

Hospital Name	File Name	File Size	Submission Type	Fiscal Year	Quarter	Date Uploaded	Uploaded User	Edit Detail Report Name
United Healthcare of New England, Inc.	88_162_2018_2_06012018124018_4_PRO...	43.15 KB	CaseMix - BHID	2016	1	09/13/2018 1:38:04 PM	Kristyl Thompson	
Massachusetts Eye and Ear								BHID_999_2017_1_1_TEST_2252.enc
Massachusetts Eye and Ear								
Massachusetts Eye and Ear								
Massachusetts Eye and Ear								
Massachusetts Eye and Ear								

**File Upload**

Submission Type:

Hospital Name:

Filing Year:

Quarter:

Filename:

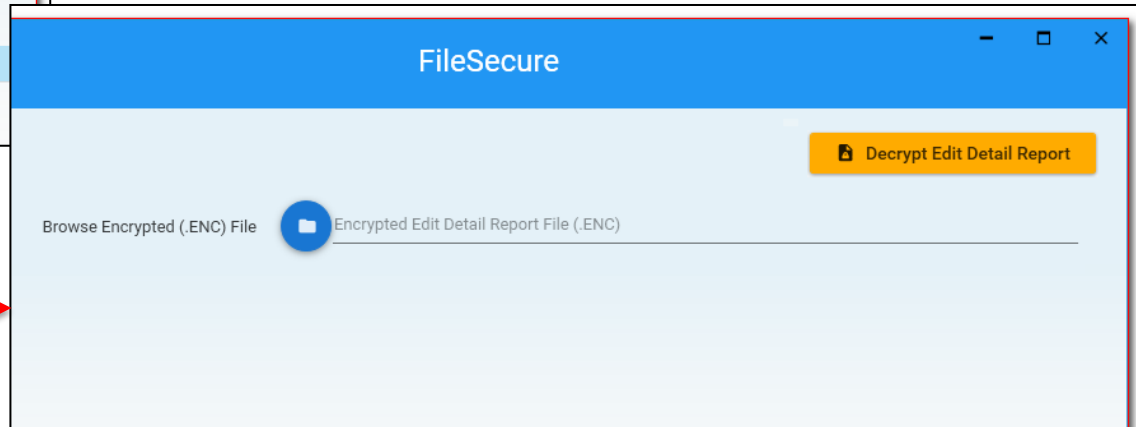
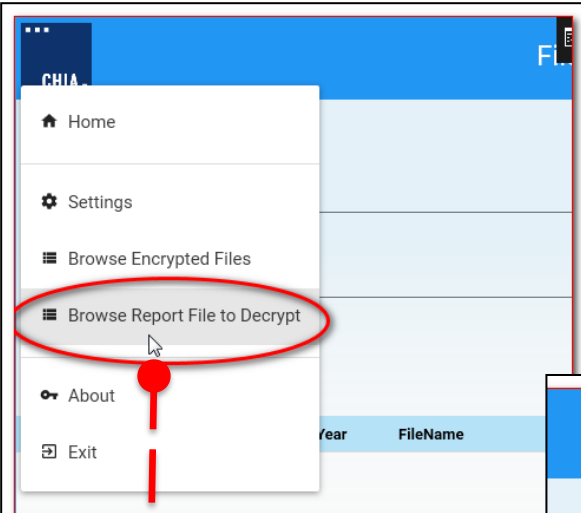
- After logging in **CHIA Submissions**, choose the **Upload a File** command.
- File tracking by Hospital, Fiscal Year, Quarter and Date Uploaded.
- Encrypted **Edit Detail Reports** are downloadable to your workstation for decryption in **File Secure**.



# File Submission Tools: File Secure

## Edit Detail Report Decryption

Log back into **File Secure** in order to decrypt your saved Edit Detail Reports (changes the file extension from .enc to .xls/.pdf)



# Tools: Guides / Resources

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## **Submission Guide: Reference Table Updates**

*Case Mix reference tables are shared resources between all Hospital Provider teams (Acute Care and Behavioral Health). Recent updates include:*

### **Source of Payment / Payer Type Codes: (Posted to Web)**

- New codes have been added that recognize ACO plans recently adopted in March 2018 by MassHealth.

### **Transfer Organization IDs (Org IDs): (Coming Soon)**

- As part of regular administration, a table update will be posted soon that has Behavioral Health Facility codes and updated Rest Home, Nursing Home facility detail.

## *Session Wrap-Up: Next Steps*

- New User Information? Contact Linda Stiller.
- TAG Session Information:
  - All Webinar materials will be posted to the CHIA website  
<http://www.chiamass.gov/behavioral-health-facilities-case-mix-data/>
- Open Discussion – Questions - Comments



## ***CHIA Contact Information:***

**Kathy Hines**, Senior Director of Partner Operations and Data Compliance

[Kathy.Hines@MassMail.State.MA.US](mailto:Kathy.Hines@MassMail.State.MA.US)

- **Data Compliance and Support Team**

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- [Kevin.P.Walsh@MassMail.State.MA.US](mailto:Kevin.P.Walsh@MassMail.State.MA.US)

- **Linda Stiller**, Sr. Health Care Data Liaison

- [Linda.Stiller@MassMail.State.MA.US](mailto:Linda.Stiller@MassMail.State.MA.US)

- **Cynthia Dukes-Reed**, Sr. Health Care Data Liaison

- [Cynthia.Dukes-Reed@MassMail.State.MA.US](mailto:Cynthia.Dukes-Reed@MassMail.State.MA.US)

**Application Support Help Desk (CHIA Submissions System Access)**

[CHIA-DL-Data-Submitter-HelpDesk@MassMail.State.MA.US](mailto:CHIA-DL-Data-Submitter-HelpDesk@MassMail.State.MA.US) / 617-701-8217

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THANK YOU  
FOR  
JOINING US  
TODAY!