

ADMINISTRATIVE BULLETIN 25-01

957 CMR 6.00: Cost Reporting Requirements

Effective March 7, 2025

Resident Care Facilities

Cost Report Due Dates

The Center for Health Information and Analysis (CHIA) is issuing this Administrative Bulletin pursuant to 957 CMR 6.20 to notify resident care facilities of the revised due date for the Calendar Year (CY) 2024 Resident Care Facility cost reports as well as the deployment of CY 2024 cost reports.

The CY 2024 Resident Care Facility Cost Reports for residential care facility providers will be deployed on March 7, 2025, and the following reports will now be due **June 1, 2025**:

- HCF-4/HCF-2 Resident Care Facility Excel Cost Report
- HCF-3 Management Company Report (if applicable)
- CY2024 Financial Statements

If you have questions regarding this bulletin, please contact the CHIA Help Desk at costreports.LTCF@chiamass.gov.